

Schengen Countries List:





Application for Schengen Visa

This application form is free

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t. Surname (Family name) (x)		For official use only Date of application: Visa application number:	
Sumame at birth (Former family name(s)) (x) First name(s) (Given name(s)) (x)			
			4. Date of birth (day-month-year)
	6. Country of birth	Nationality at birth, if different	☐ Embassylconsulate
8.Sex Male Female			Service provider Commercial intermed Border
10. In the case of minors: Surname authority/legal guardian	, first name, address (if diffe	rent from applicant's) and nationality of parental	Name:
11. National identity number, where	пертина		Other:
	See Sc passport Se	rvice passport 🔲 Official passport 🔲	File handled by:
Other (please specify) 13. Number of travel document	14, Date of San	A. Village I haved by	Supporting documents:
17. Applicant's home address and e-mail and a Talisphone re-expo			Means of subsistence
18. Residence in a country offer in No No Yes. Resident permit or or			Means of transport TMI Other:
* 19. Current occupation	-		Visa decision
* 20. Employer and employer's sidd establishment.	0	Tell as the rearrant and pathweek of echanics of	Ssued:
21. Main purpose(s) of the journey Tourism Business	Visiting family or films	n Con . In Spore	☐ Valid From
Medical reasons			Until
Study Transit Air			Number of entries 1 2 Multiple
22. Member State(s) of destination	23. Men	nber state of first entry	Number of days:
24. Number of entries requested Single entry Two entri Multiple entries		ation of the intended stay or transit is number of days.	
26. Schengen visas issued during t No Yes. Date(s) of val		10	
27. Fingerprints collected previously No Yes. Date if known			

The field marked with " shall not be filled in by family members of EU.EEA or CH citizens (spouse, child or dependent ascendant) while exercising thright to free movement. Family members of EU.EEA or CH citizens shall present documents to prove this relationship and fill in fields No 34 and 35.

STEPS FOR VISA APPLICATION:

Collect Documents Needed For VISA Application

Take the Appointment from VFS Global

Take Online Appointment From <u>website</u> of VFS Global or Call to +91-2267866013

Go to VISA Application Centre & Submit Your Application. (you can apply between this 15 to 90 days before travel dates)

DOCUMENTS NEEDED FOR VISA APPLICATION:

- **→** Completely filled Schengen VISA form (Online/Offline)
- ➤ Complete copy of your PASSPORT (First & Last page)
- > AADHAR CARD or any other address proof.
- > Recent Photograph with plain White Background Photo Size 35mm by 45mm
- > TRAVLTICKETS (how to make dummy flight booking yatra {hold ticket})
- > Hotel Booking (accommodation) with duration of days (can do from www.booking.com)
- > Personal Bank Statement of last 3 months.
- If you are employed then need a leave declaration from your employer.

 (name, passport number, salary, experience in this company & how many days leave)
- ➤ Proof of health insurance of 30K euro.
- > Appointment Letter Printout, you recieved on email from VFS global.
- **► VISA Covering Letter**
- If you visiting multiple countries then you have to take permission from the country on which you landing first.

CHECKLIST FOR SCHENGEN VISA- TOURISM:

Valid passport (issued within the last 10 years and with at least 3 months validity after the scheduled return; passports with observations regarding the front data page cannot be accepted) with at least two empty pages
Application form & declarations duly signed
1 copy of your passport's data page (A4 size copy)
Travel health insurance (Kindly refer to www.india.diplo.de/visa to find out about the travel health insurances accepted)
Personal covering letter with entire travel plan (itinerary)
For Minors: - If travelling unaccompanied by parent(s), consent letter signed by both parents & applicant
- Form signed by both parents
- Copy of the parent(s)' passports data page
Leave letter of your company (if employed)
No-objection certificate of school or university (if student)
Flight reservation, rail tickets, others
Proof of accomodation for your entire stay in the Schengen area
Proof of financial status:
If employed: Payslips of the past three months / employment contract
If self-employed : Certificate of Proprietorship or other proof of ownership (proof of land title, proof of income from agriculture (sales form) etc.)
Personal bank statement of the past three months with sufficient funds
Income Tax Return (ITR) form or Form 17 (Certificate of Income Tax deducted at the source of salary)
Proof of civil status and family ties in India: Marriage certificate, birth certificate of children, death certificate of spouse, Aadhaar and Ration card, if applicable

2 passport pictures according to biometric specifications, not older than 6 months

PROCESS OF VFS VISA CENTRE:

- > Go VISA Centre (VFS Global) & take the token for form submission.
- ➤ VISA Application Centre Will Take your Documents Copy, Original passport & VISA Fees (carry all original documents).
- > They will take your Fingerprint. they will ask you whether you want to collect Personally or by Courier as well as do you want to get alert on Mobile.
- ➤ Then You will get VISA Alerts on Mobile. once you get Confirmation for Passport collection then go & collect. keep in mind they will ask you Xerox & Original Copy of your ID Proof.
- > After That They Will Give You Envelope Open IT & Check Your VISA.

